


**Please Read**


*You will receive a late registration fee if your initial registration occurs after the deadline as set by the appropriate CSU Fee Schedule related to your enrollment. Please see <https://www.csuohio.edu/bursar/fee-schedules> to review the appropriate fee schedule.*

**Without exception, this form is not valid after the term ends (last day of classes). Please pay the late registration fee to avoid any additional fees being assessed to your account. The approval of this request will only remove the late registration fee.**

**Please note: The completion of this form does not guarantee approval. Requests will be carefully reviewed and decisions determined by the Office of the University Registrar. The Office of the University Registrar reserves the right to deny any request for reimbursement of the Late Registration Fee.**

*\*Please print all information*

Last Name _____	First Name _____	M.I. _____	Student ID # _____
Registration Term: Fall Spring Summer 20_____ <i>(Please Circle the Correct Term)</i>		Registration Date _____	

**EXPLANATION OF WHY THE LATE REGISTRATION FEE SHOULD BE REIMBURSED:**  
*(Please use the reverse of this form and attach any documentation that supports your request)*

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**\*Student Signature (required):** \_\_\_\_\_ **Date:** \_\_\_\_\_