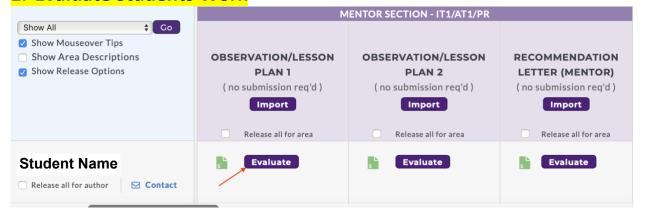# Taskstream: Scoring Work or Uploading Mentor Observations
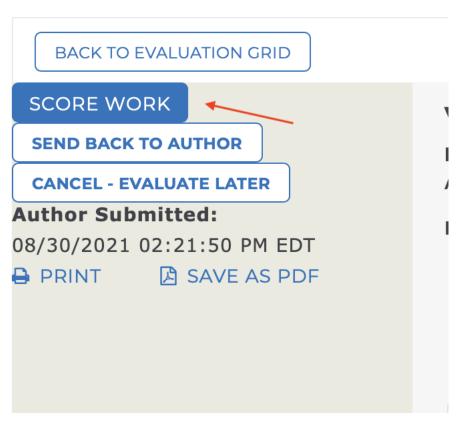
## 1. Evaluate Students Work



## 2. Score Work

Template : 1. OFS Master Field: Intern 1 FY21-22

## Evaluate/Score Work

**Area :** (PR) Practicum: PR - Observation 1 (Mentor)
)

> ♀ **The program creator added the following instructions to help guide your evaluation:**
> Please make any comments necessary either directly on the document or in the comments section for this observation.

Final mark: Does this work meet requirements?
**SCORE**

○ Meets Requirement **Overall Comments :**
○ Does not Meet

Save Draft

**Attach files - Optional ( Up to 3 files )**

| NAME | FILE (5  MB MAX ) | VISIBLE TO AUTHOR? |
|------|-------------------|--------------------|
|      | Choose File       | ☑                  |

Add More Files

**Next Steps**

| Decide what to do with this evaluation | ○ **Record as final but release evaluation to author later** |
|---|---|
| | ○ **Record as final and release evaluation to author now** <br> Author will immediately receive this evaluation report. <br> ☑ Send external email notification |

CANCEL    CHECK SPELLING          SAVE DRAFT    PREVIEW    SUBMIT EVALUATION NOW