



Monte Ahuja College of Business

Sample Readmission Statement

July 7, 2013

Dear Monte Ahuja College of Business Academic Standards Committee:

I am requesting to be readmitted to Cleveland State University and the Monte Ahuja College of Business for the fall of 2012. Since my dismissal from the University in the spring of 2010, I have attended Cuyahoga Community College. While at Tri-C, I focused upon building my skills in mathematics and writing. I am proud to say that I earned a 3.2 GPA, and have attached unofficial copies of my transcript for your review.

The past year has given me time to think about my major in Accounting. I even took an Accounting course at Tri-C. I am still very interested in the subject matter, and believe that I can do well. I would like to continue to major in Accounting at Cleveland State.

I also decided to change my work schedule with my employer. While I was at Cleveland State, I was working nights, which made it very hard for me to make it to my morning classes. I have now switched to an afternoon schedule and have cut back on my hours, which will allow me adequate time for my studies. I can provide documentation from my employer regarding this change in my hours if it is needed.

Also, I plan to repeat the courses that I previously failed, and also plan to limit myself to 12 credit hours so that I do not get overwhelmed. With the progress that I have made with my basic skills over the past year, the changes that I have made in my work schedule and this new approach to my academic schedule, I am confident that I can succeed.

Student Name

Student ID # or Social Security Number #